

MOVING TIPS CHECKLIST

What you need to know to get started

8 WEEKS BEFORE MOVING

- Create a "move file" to keep track of estimates, receipts and other important information.
- Check with the IRS to see what expenses can be deducted on your next tax return.
- Budget for moving expenses - including a free quote from Redondo Van & Storage!
- Start researching your new community. The Internet is a great resource for finding online chambers-of-commerce and community guides.

7 Weeks Before Moving

- Start pulling together medical and dental records - including prescriptions and shot records. Ask your existing doctors if they can refer you to a care provider in your new city.
- Arrange to have school records transferred to your children's new school district and/or daycare.
- Call your insurance agent to see what changes to expect in your policies. Ask if moving is covered and arrange for insurance for your new home.
- Contact health clubs or other organizations you have joined. Ask how you can end, sell or transfer your membership.

6 Weeks Before Moving

- Make a list of things that are valuable or difficult to replace. Plan on shipping these by certified mail or carrying them with you.
- Make a list of friends, relatives and businesses who need to be notified of your move.
- Start working your way through each room taking inventory and deciding what to get rid of.
- Start planning a yard sale or contact your local charities.

5 Weeks Before Moving

- Start collecting boxes and other packing supplies. Check our Moving Tips & Packaging page for supplies that we sell at a discount.
- Start pinpointing a day for the Redondo Van & Storage team to arrive.

4 Weeks Before Moving

- Reserve your moving time with Redondo Van & Storage, by calling 310.376.7919. This will go most smoothly with an earlier notice.
- Arrange to have your mail forwarded. If you don't know what your new address will be, ask the postal service to hold your mail at a Post Office in your new city.
- Contact utility companies to disconnect, transfer or connect services. Plan on keeping current services through your move date and having new ones available prior to your move-in date.
- Advise any publications that you subscribe to about your address change.

3 Weeks Before Moving

- Make sure all library books have been returned and that all dry cleaning or items out for repair have been picked up.
- Start packing items you don't use often. Also start disposing of the items you've designated for a yard sale, donation or the junk yard. If you donate, be sure to get a receipt for income tax purposes.
- Decide if you will keep your plants or give them away.
- Dispose of flammables, corrosives and poisons.
- Have your automobile(s) serviced.

2 Weeks Before Moving

- Contact your bank and/or credit union to transfer or close accounts. Clear out safety deposit boxes. Pick up traveler's checks or cash for "on the road" expenses.
- Confirm travel arrangements.
- Confirm parking for your trailer.

1 Week Before Moving

- Finish packing and prepare box with all the essential items you will need. Designate several boxes and items as last load items. Pack your suitcases and valuables separately.
- Drain all gas and oil from your mower and other motors. Gas grills, kerosene heaters, etc. need to be emptied as well.
- Empty, defrost and clean your refrigerator at least 24 hours before moving day. Prepare all appliances for loading.
- Change your mailing address for credit card and mobile phone accounts.

Moving Out

- Be on hand to meet the Redondo Van & Storage driver and loading crew and remain at home until the last item is loaded.
- Make sure the driver has your exact destination address. Give the driver a contact phone number in case he has to reach you before delivery.
- Check every room, closet and cabinet one last time before deciding everything is loaded. (Make sure to load the vacuum cleaner last.)
- Leave a note with your new address in the house so that future residents can forward any stray mail.
- Keep your telephone and utilities on until after the move is complete.
- Keep a friend or family member informed of your plans and whereabouts in case of an emergency or unforeseen event.

Moving In

- You are likely to arrive at your new home ahead of the movers. Take this time to look things over and to ensure your new utilities have been connected.
- Check appliances and systems to ensure all are working properly, and arrange for repairs if necessary.
- Check to see if your mail is making it to your new address or pick up any mail being held.
- Consider drawing out your new floor plan and decide where you want furniture and appliances placed.
- As at your point of origin, make a sure to be present when the Redondo Van & Storage team arrives.
- Unless you are paying by credit card, have a cashier's check, personal check, cash or money order ready for the driver.

After the Move

- Keep all receipts and documentation in your move file and store the file in a safe place.
- Get a new driver's license and new tags for your automobile (if needed).
- Register to vote.